

MEDICAL CARE TECHNICIAN**DEFINITION**

Under the supervision of a site administrator and in coordination with the school nurse and special education teacher, provides a variety of specialized, minor health, and physical care services in the classroom to medically fragile students with severe physical disabilities and/or life threatening health conditions; maintains and processes necessary medical records and reports related to students; and performs other related duties as assigned.

The typical duties and employment standards are representative of positions within this classification. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties of the specific position.

TYPICAL DUTIES

Following written procedures from physician and/or school nurse, provides a variety of specialized health care services in the classroom to medically fragile students with severe physical disabilities and/or life threatening health conditions including, but not limited to, catheterization, suctioning of tracheostomy tubes, gastrostomy tube feedings and nebulizer treatments; administers prescription medications; monitors insulin dosages and blood sugar levels; administers chest percussion, postural drainage and seizure procedures; assists with a range-of-motion exercises and oral care. Operates a variety of medical equipment including a stethoscope, electronic thermometer, otoscope, suctioning machine, catheterization equipment, feeding tubes, respiratory inhaler and air resuscitation bags. Adjust special equipment such as wheelchairs, lifts, braces and walkers; positions, repositions and lifts students as necessary. Administers first aid and CPR in emergency situations as necessary.

Provides a variety of minor health care procedures and personal hygiene services such as bandaging, taking temperatures and blood pressure readings, cleaning catheters, and changing ostomy/colostomy bags, toileting, diapering, changing soiled clothing, and cleaning and grooming; assists students in walking; sets up meal trays and assists students with eating. Maintains and processes necessary records and reports related to student medical procedures, illnesses, medications and other related information. As necessary, depending upon time available for non-medical procedures, assists with life and social skills training; performs other related duties as assigned.

DISTINGUISHING CHARACTERISTICS

The **Medical Care Assistant** provides a variety of specialized health and physical care services to medically fragile students in an assigned classroom and, as necessary, assists with life skills, sensory motor integration and adaptive behavior training and specific physical care needs. The **Health Technician I and II** are responsible for the operation of the health office of a school site. Performs basic first aide services, maintains immunization and other health records and performs specialized health procedures that are often invasive in nature, according to specific written protocols and training; the II level provides services to a greater number of medically fragile or profoundly disabled students with multiple and/or life threatening conditions where the consequences of error is greater and prior medical background is necessary.

EMPLOYMENT STANDARDS

Knowledge of: Basic nursing practices including suctioning, stoma care, and appropriate techniques for the physical management and care of medically fragile students; fundamentals of nursing care medical terminology; personal hygiene and sanitary standards for medical equipment and materials; specialized health care services relating to medically fragile students with severe physical disabilities and/or life threatening health conditions; CPR and other emergency health procedures and first aid techniques; the operation of and purpose of medical equipment such as suction machines, catheterization equipment,

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gastronomy feeding tubes, wheelchairs and walkers, etc.; health and medical record keeping techniques; State and Federal health and safety regulations including procedures related to blood borne pathogens; problems and concerns of students with special needs; basic principles of child behavior and development

Ability to: Provide appropriate and specialized health care services to medically fragile students with severe physical disabilities and/or life threatening health conditions including catheterizations, gastronomy tube feedings and oral suctioning, etc.; operate safely a variety of medical equipment such as suctioning machines, catheterization equipment, gastronomy feeding tubes, wheelchairs and walkers; exercise professional judgment in providing daily specialized health care to students; remain calm in handling emergency medical situations; read, write and speak English proficiently; clearly explain medical situations and regulations; learn and assist with life skills, sensory motor integration and adaptive behavior training; understand and follow specific oral and written instructions from medical professionals; work cooperatively with nurses, co-workers, school staff, parents and others; be patient, consistent and caring in approach to students; be flexible and able to adapt to changes in routine and duties; be organized and manage time effectively; maintain records and confidentiality; be reliable in attendance, punctuality, and follow-through.

Essential Physical Activities and Work Environment: Sufficient stamina to stand, walk, sit, kneel, squat, bend, and reach on a daily basis to perform daily activities; sufficient strength to occasionally lift, move and/or carry various items in the classroom up to 25 lbs; sufficient visual acuity to read text in a wide variety of typed/written formats and monitor student activities; clarity of speech and sufficient hearing to give and receive instructions; finger dexterity sufficient to operate a variety of medical equipment write and grasp, push and pull various light objects and equipment in a classroom setting; mobility to visit classrooms and other locations on campus. Sufficient strength to restrain students who become physically aggressive, adjust, push or pull orthopedic equipment and occasionally lift, move, and/or carry, with or without assistance, physically disabled students up to 50lbs. Work is performed in primarily indoor environments but the necessity to go to different locations involves some exposure to the outdoor elements. Potential exposure to communicable diseases and contact with blood and other body fluids. Potential exposure to physical injury from aggressive behavior.

Required Background: Graduation from high school or recognized equivalent, supplemented by course work necessary to fulfill the Licensed Vocation Nurse requirement and one year of work experience providing student health care in a special education class, nursing facility, clinic or hospital including experience with catheterization, suctioning trachea and gastronomy tube feeding.

Licenses and/or Certificates: Possession of a valid California nursing license (RN or LVN) and a current certificate of proficiency in First Aid and CPR; or a certificate in Basic Life Support, Healthcare Providers (BLS) issued by an authorized agency. Possession of a valid California Class C driver's license and the use of an automobile or proof of an equivalent mode of personal transportation.

Qualifications: In order to be considered qualified for a vacancy in this classification, a candidate must possess the required background and successfully demonstrate such background, knowledge, skills and abilities through an examination process.