



The iCal Exchange was created to give the Internet community an easy way to publish their calendars using the built-in "Publish to a web server" mechanism.



You can publish your calendars here for free, but there are ads. When you share your calendar URLs, visitors will be able to download the .ics file, and even view your calendar through a Web browser.

You can **create an account** by simply providing your email address and choosing a username. Your password must be more than four characters.

Create an account

email:

username: (Only use letters and numbers)

password:

confirm:

1. Click on **Create an Account**
2. After you set up the account, you can login to your account. Your empty calendar list is shown. You only need to come back to this page if you wish to unpublish a calendar.
3. Notice that at the bottom of the page that you are given instructions as to how to publish to your new account.
4. Two applications that easily publish to iCalX are Sunbird (Windows & Mac OSX) and iCal (Mac OSX)

Your account has been created.
Your username is: eusdcurriculum
[View your account](#)

Enter username and password
Exchange" at http://www.
User Name:
eusdcurriculum
Password:

Private Calendars (must supply the password to view or subscribe)			
calendar	filename	view	last published

Public Calendars (no password required to view or subscribe)			
calendar	filename	view	last published

To publish a new calendar from iCal, select the "Publish on a Web server" option, and use one of the URLs:

<http://icalx.com/private/eusdcurriculum/>

<http://icalx.com/public/eusdcurriculum/>

Be sure to enter your new username and password correctly.

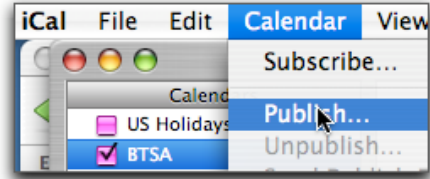
<http://icalx.com/private/eusdcurriculum/>

<http://icalx.com/public/eusdcurriculum/>

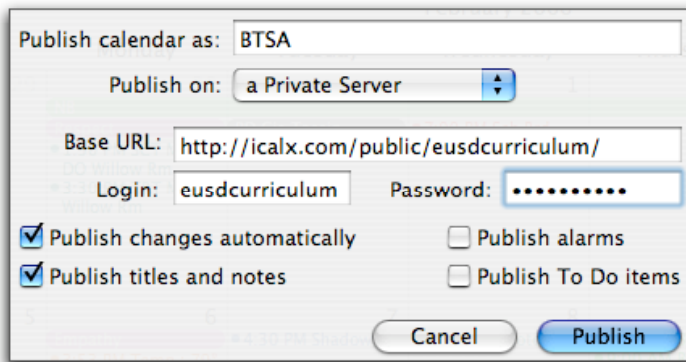
Public Calendars (no password required)	
calendar	view
nbird2.ics	.ics html
dar.ics	.ics html
bird3.ics	.ics html
ics	.ics html
ics	.ics html
ncorn_Thursday Meetings.ics	.ics html
DCOE.ics	.ics html



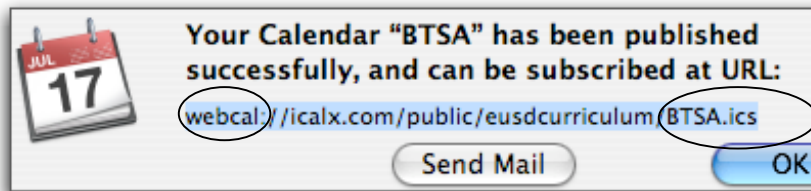
5. To publish from iCal,
 - a. Create a calendar you wish to publish
 - b. Select the calendar
 - c. Change **Publish On** to **A Private Server**



- d. Copy and paste (or type) the address listed at the bottom. I would encourage you to publish to the **public** server. Check **Publish changes automatically**.
- e. Click **Publish**.
- f. **iCal** tells you that your calendar has been published.
- g. If you change the front and the back part of the address shown, you can get to the web page. Change **webcal** to **http** and at the end, take off the **.ics**. So the web page address will be:



<http://icalx.com/public/eusdcurriculum/BTSA>



- h. The calendar you created will also be listed on your iCalX account page.

Public Calendars (no)		
calendar	filename	view
	BTSA.ics	.ics html



6. To publish from Sunbird 3,
 - a. Create a calendar you wish to publish.
 - b. Right-click the calendar.
 - c. Choose **Publish Entire Calendar**.
 - d. Type in the address as shown below...
 - e. ...it starts with:
<http://icalx.com/public>
 - f. followed by /youraccountname
 - g. followed by /yourcalendarname
 - h. followed by .ics
 - i. Click **Publish**. Wait.
 - j. When asked, enter your User Name (account name) and Password.
 - k. The web page for your calendar will be:
<http://icalx.com/public/youraccountname/yourcalendarname>
(notice there is no .ics at the end)

